

Minutes: **Consolidated Billing Subcommittee Meeting**

Wednesday, March 22, 2000 – 9:00 a.m. to 3:00 p.m – 400 North Fifth Street, 2nd Floor
Arizona Public Service Company - Phoenix, Arizona 85004

Topic	Lead	Outcome	Att.
1 Welcome, Intro, Sign-In	Shirley Renfro	<ul style="list-style-type: none"> - Chairperson Shirley Renfro, APS, addressed the group and delivered opening remarks. Subcommittee members in attendance introduced themselves. Attendance was taken (Attachment 1). - Ms Renfro and subcommittee members budgeted meeting time for each of the issues scheduled for discussion. 	1
2 Review minutes from Consolidated Billing Subcommittee Meeting (March 8, 2000)	Shirley Renfro	Subcommittee members reviewed their copies of the March 8, 2000 minutes that were distributed via e-mail. A change was made regarding the day of the week that the meeting was held. The Revised minutes will state Wednesday, March 8, 2000.	
3 Updates from chair and policy meetings.	Shirley Renfro	<p>Ms. Renfro updated subcommittee members on the most recent chair and policy meetings.</p> <p>Chair Meeting:</p> <p>Members were informed that the next large group meeting to be held in Mesa on April 4, 2000, will be an issues oriented meeting. Topics to be discussed will include:</p> <ul style="list-style-type: none"> - Joint waivers on ACC rules (SRP/COM will have to state that they have no objections). <ul style="list-style-type: none"> • GMT • Observance of NERC Holidays • Presentation of bills to end customers • Presentation of MADEN by Janie Mollon, New West Energy • Blackout windows on meter exchanges • MSP/MRSP as they relate to load profile customers • VT/CT/PT issues <p>Policy Meeting:</p> <p>Ms. Renfro reported that Janie Mollon, New West Energy was unable to present the MADEN process as scheduled and that the overall meeting was not as productive as she had hoped it would be.</p>	

4	Review/Discussion of Master Issues List	Shirley Renfroe	<p>Ms. Renfroe informed subcommittee members that their companies will need to review and approve the draft of the billing section that will appear in the final report to the ACC (Action Item #1 for April 6, 2000 – Attachment 6). The Draft will be made available to subcommittee members through e-mail (Attachment 3).</p> <p>Subcommittee members discussed the following items appearing on the Master Issues List (Attachment 2):</p> <ul style="list-style-type: none"> - Issue #7 (scheduled action item #1) rebate, rebill (related Issues #62 and #72). Stacy Scarbrough, APS, presented copies of an “810 EDI for rebill and APS’ timeframe (Attachment 4) for subcommittee members to review. Interem rebill data was developed (Attachment 5) for UDC’s to study and see how they can supply such data (Action Item 1 for April 6, 2000). - Issue #18 (scheduled action item #2) ACC rules regarding information that ESP’s and UDC’s are obligated to show on a dual billing. Subcommittee members engaged in a brainstorming session and developed the following language: <p>“The billing party needs to itemize the bill components in a manner that allows the customers to compute the bill.”</p> <p>The language, if approved by affected UDC’s and ESP’s, would be included in a proposed joint waiver from A.A.C. R14-2-1612.N.1 , 2.</p> - Issue #19 (scheduled action item #3), transmission of reasons for estimated readings. Subcommittee members adopted the following code : <p>“Meter data not available”</p> <p>(resolution of issue is pending).</p> - Issue #24 (scheduled action item #4), troubleshooting time frame on UDC Estimated Bills. Subcommittee members developed the “Notification Components” exhibited in Attachment 7. <p>Action Items (Attachment 6) were assigned on Issues #7, 24, 43 and 57.</p> <p>Companies need to state a position on Issue #58, UDC process to strip marketing messages from mandatory notices.</p>	2, 3, 4, 5, 6 & 7.
5	Items for Next Meeting (Agenda)	<p>Shirley Renfroe</p> <p>Trisha Sorensen (Facilitator)</p>	<p>Ms. Renfroe and Ms. Sorensen (group facilitator) coordinated the development of the agenda for the next meeting which will be held on Thursday, April 6, 2000 from 9:00 a.m. to 4:00 p.m., at the following location:</p> <p>Salt River Project 1600 North Priest Drive Tempe, AZ 85281</p> <p>Please note: Visitors are asked to limit their movements in the SRP building to the meeting area.</p>	
6	Feedback of meeting from Subcommittee	Trisha Sorensen (Facilitator)	Both the facilitator and subcommittee members believed that the meeting had been highly productive.	
7	Adjourn	Shirley Renfroe	Ms. Renfroe adjourned the meeting at 3:00 p.m.	

Agenda: **Consolidated Billing Subcommittee Meeting**

**Thursday, April 6, 2000 – 9:00 a.m. to 4:00 p.m. – 1600 North Priest Dr.
Salt River Project - Tempe, Arizona 85281**

Topic	Lead	Anticipated Outcome	Att.
1 Welcome, Introductions, Sign-In	Shirley Renfroe	Ms. Renfroe, APS, will deliver opening remarks. Committee members will sign the attendance sheet and introduce themselves .	
2 Review minutes from the Consolidated Billing Subcommittee's prior meeting (March 22, 2000)	Shirley Renfroe	Subcommittee members will review the minutes from the previous meeting and make suggestions on any revisions that need to be made.	
3 Update from Chair meeting	Shirley Renfroe	Ms. Renfroe, will update Subcommittee members on what took place at the most recent meeting of subcommittee chairpersons.	
4 Update from Policy Committee Meeting	Shirley Renfroe/ Evelyn Dryer	Ms. Renfroe and Ms. Dryer, TEP, will update Subcommittee members on the most recent meeting of the Policy Committee.	
5 Review of pending resolutions and pending issue items.	Shirley Renfroe	Members will review pending resolutions and assign priority numbers to pending issue items.	
6 Resolution of issues associated With the common elements of ESP Consolidated "as is" Methods.	Committee Members	<p>Subcommittee members will discuss the following issues (Master Issues List):</p> <ul style="list-style-type: none"> - Issue #16, will ESP's be required to remit charitable contributions? - Issue #43, regulatory requirements to collect & remit charitable contributions. <ul style="list-style-type: none"> • Why do it • Implications if don't • Proposal • Check with ACC (Bill Rigsby to research) - Issue #7 rebate, rebill (related Issues #62 & #72), Janie Mollon, New West Energy, to bring California data. UDC's to see how they can supply interim rebill data. - Issue #17, will ESP's support levelized UDC billing line items?, (pending Resolution). - Issue #19,UDC bill estimations (pending resolution). - Issue #24, troubleshooting timeframe on UDC estimated bills - Issue # 57, billing disputes filed with the ACC (Bill Rigsby to review dispute resolution rules). - Issue #58, UDC process to strip marketing messages from mandatory notices (position). 	
7 Items for Next Meeting (Agenda)	Trisha Sorensen (Facilitator)	Ms. Sorensen (group facilitator) will coordinate the development of the agenda for the next meeting.	

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| 8 | Feedback of meeting from Subcommittee members | Trisha Sorensen
(Facilitator | Subcommittee members will give their opinions on the meeting. |
| 9 | Adjourn | Shirley Renfroe | Ms. Renfroe will adjourn the meeting. |